



Viterbo International School

FEE, TERMS AND CONDITIONS OF PAYMENT

AS 2026/2027

ENROLLMENT AS 2026/2027¹

Enrollment made by March 13th, 2026

First Enrollment: € 650,00

Enrollment for subsequent years: € 300.00

Enrollment for born in 2018: € 300.00

All registrations made after March 13th (subject to availability of places)

New student registration: € 800,00

Late registration for subsequent years: € 800,00

Enrollment for born in 2018: € 300.00

ANNUAL SCHOOL FEES AS 2026/2027²

NURSERY and RECEPTION							
N° PAYMENTS	DISCOUNT (approx.)	Annual Tuition	Installment	DEADLINE OF PAYMENT			
10	/	€ 5.700,00	€ 572,00 included €2 in stamp duty	by the end of the month preceding the reference month (ex. Payment for the month of September should be paid by the 31/08/2026) only with AUTOMATIC BANK TRANSFER			
1	12%	€ 5.000,00	€ 5.002,00 included €2 in stamp duty	by the 31/08/2026			
2	9%	€ 5200,00	€ 2.602,00 included €2 in stamp duty	by the 31/08/2026	by the 15/12/2026		
4	5%	€ 5.420,00	€ 1.357,00 included €2 in stamp duty	by the 31/08/26	by the 30/11/26	by the 31/01/27	by the 30/04/27

¹ The registration fee is non-refundable. There are no reductions on the amount to be paid for those who enroll during the school year.

² Fees are subject to annual changes based on inflation.

PREP							
N° PAYMENTS	DISCOUNT (approx.)	Annual Tuition	Installment	DEADLINE OF PAYMENT			
10	/	€ 6.300,00	€ 632,00 included €2 in stamp duty	by the end of the month preceding the reference month (ex. Payment for the month of September should be paid by the 31/08/2026) only with AUTOMATIC BANK TRANSFER			
1	12%	€ 5.500,00	€ 5.502,00 included €2 in stamp duty	by the 31/08/2026			
2	9%	€ 5.700,00	€ 2.852,00 included €2 in stamp duty	by the 31/08/2026		by the 15/12/2026	
4	5%	€ 6.000,00	€ 1.502,00 included €2 in stamp duty	by the 31/08/26	by the 30/11/26	by the 31/01/27	by the 30/04/27

PRIMARY							
N° PAYMENTS	DISCOUNT (approx.)	Annual Tuition	Installment	DEADLINE OF PAYMENT			
10	/	€ 6.900,00	€ 692,00 included €2 in stamp duty	by the end of the month preceding the reference month (ex. Payment for the month of September should be paid by the 31/08/2026) only with AUTOMATIC BANK TRANSFER			
1	12%	€ 6.050,00	€ 6.052,00 included €2 in stamp duty	by the 31/08/2026			
2	9%	€ 6.280,00	€ 3.142,00 included €2 in stamp duty	by the 31/08/2026		by the 15/12/2026	
4	5%	€ 6.560,00	€ 1.642,00 included €2 in stamp duty	by the 31/08/26	by the 30/11/26	by the 31/01/27	by the 30/04/27

MIDDLE SCHOOL							
N° PAYMENTS	DISCOUNT (approx.)	Annual Tuition	Installment	DEADLINE OF PAYMENT			
10	/	€ 7.150,00	€ 717,00 included €2 in stamp duty	by the end of the month preceding the reference month (ex. Payment for the month of September should be paid by the 31/08/2026) only with AUTOMATIC BANK TRANSFER			
1	12%	€ 6.300,00	€ 6.302,00 included €2 in stamp duty	by the 31/08/2026			
2	9%	€ 6.500,00	€ 3.252,00 included €2 in stamp duty	by the 31/08/2026		by the 15/12/2026	
4	5%	€ 6.800,00	€ 1.702,00 included €2 in stamp duty	by the 31/08/26	by the 30/11/26	by the 31/01/27	by the 30/04/27

My School srl, Via San Giovanni Decollato, 1 - 01100 VITERBO VAT number 02004280562

tel. 0761/1769553 - 0761/1767857 mobile 349/4065933

www.viterbointernationalschool.com - admissions@vis-school.it - administration@vis-school.it

ANNUAL FEES 2026/2027 with LANGUAGE SUPPORT SERVICE³

The necessity for language support in English and/or Italian will be ascertained at the beginning of the academic year for students already enrolled at Viterbo International School. For new students, this will be determined prior to the formalization of enrollment, through appropriate placement assessments.

PRIMARY (from Grade 3) - support in ONE language (english OR italian)							
N° PAYMENTS	DISCOUNT (approx.)	Annual Tuition	Installment	DEADLINE OF PAYMENT			
10	/	€ 8.000,00	€ 802,00 included €2 in stamp duty	by the end of the month preceding the reference month (ex. Payment for the month of September should be paid by the 31/08/2026) only with AUTOMATIC BANK TRANSFER			
1	12%	€ 7040,00	€ 7.042,00 included €2 in stamp duty	by the 31/08/2026			
2	9%	€ 7.280,00	€ 3.642,00 included €2 in stamp duty	by the 31/08/2026		by the 15/12/2026	
4	5%	€ 7.600,00	€ 1.902,00 included €2 in stamp duty	by the 31/08/26	by the 30/11/26	by the 31/01/27	by the 30/04/27

PRIMARY (from Grade 3) - support in TWO languages (english AND italian)							
N° PAYMENTS	DISCOUNT (approx.)	Annual Tuition	Installment	DEADLINE OF PAYMENT			
10	/	€ 8.800,00	€ 882,00 included €2 in stamp duty	by the end of the month preceding the reference month (ex. Payment for the month of September should be paid by the 31/08/2026) only with AUTOMATIC BANK TRANSFER			
1	12%	€ 7.750,00	€ 7.752,00 included €2 in stamp duty	by the 31/08/2026			
2	9%	€ 8.000,00	€ 4.002,00 included €2 in stamp duty	by the 31/08/2026		by the 15/12/2026	
4	5%	€ 8.360,00	€ 2.092,00 included €2 in stamp duty	by the 31/08/26	by the 30/11/26	by the 31/01/27	by the 30/04/27

³ Fees are subject to annual adjustments in accordance with inflation.

* FREE SERVICE for the Grade 1 and Grade 2 students. The student's status will be reevaluated in January.

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MIDDLE SCHOOL - support in ONE language (english OR italian)							
N° PAYMENTS	DISCOUNT (approx.)	Annual Tuition	Installment	DEADLINE OF PAYMENT			
10	/	€ 8.250,00	€ 827,00 included €2 in stamp duty	by the end of the month preceding the reference month (ex. Payment for the month of September should be paid by the 31/08/2026) only with AUTOMATIC BANK TRANSFER			
1	12%	€ 7.260,00	€ 7.262,00 included €2 in stamp duty	by the 31/08/2026			
2	9%	€ 7.500,00	€ 3.752,00 included €2 in stamp duty	by the 31/08/2026		by the 15/12/2026	
4	5%	€ 7.840,00	€ 1.962,00 included €2 in stamp duty	by the 31/08/26	by the 30/11/26	by the 31/01/27	by the 30/04/27

MIDDLE SCHOOL - support in TWO languages (english AND italian)							
N° PAYMENTS	DISCOUNT (approx.)	Annual Tuition	Installment	DEADLINE OF PAYMENT			
10	/	€ 9.050,00	€ 907,00 included €2 in stamp duty	by the end of the month preceding the reference month (ex. Payment for the month of September should be paid by the 31/08/2026) only with AUTOMATIC BANK TRANSFER			
1	12%	€ 8.000,00	€8.002,00 included €2 in stamp duty	by the 31/08/2026			
2	9%	€ 8.240,00	€ 4.122,00 included €2 in stamp duty	by the 31/08/2026		by the 15/12/2026	
4	5%	€ 8.600,00	€ 2152,00 included €2 in stamp duty	by the 31/08/26	by the 30/11/26	by the 31/01/27	by the 30/04/27

Payments can be made in the following ways*: debit card, credit card, bank transfer or check, cash. Payment in cash is permitted up to a maximum of Euro 4,999.99, as established by article 1, paragraph 384 of the 2023 Budget Law.

NB: the 2020 budget law established that from 01/01/2020 in order to take advantage of the 19% IRPEF deduction in the tax return, expenses must be incurred in a traceable manner (debit card, credit card, bank transfer or check), therein including attendance at kindergartens, schools and universities.

Please note that for invoices exceeding Euro 77.47, the customer is required to pay Euro 2.00 in stamp duty.

DISCOUNTS APPLICABLE TO FAMILIES

- SECOND CHILD: 10% discount on the annual fee;
- THIRD CHILD: 20% discount on the annual fee;
- FOURTH CHILD: 25% discount on the annual fee.

ADDITIONAL COSTS excluded from the annual school fee

☐ Meals:

MEAL TARIFFS for the students who regularly use the canteen service⁴			
N° PAYMENTS	Installment	DEADLINE OF PAYMENT	
1	€ 1252,00 included €2 in stamp duty	By the 31/08/2026	
2	€ 677,00 included €2 in stamp duty	By the 31/08/2026	By the 31/01/2027

MEAL TARIFFS for students who utilize the service on an occasional basis.	
Cost per meal	DEADLINE OF PAYMENT
€ 8,50	By the end of the month

- ☐ **Language Support Service for Students (commencing from Grade 3) who lack the requisite competencies to engage with the educational program:** kindly refer to the indicated tariff titled "ANNUAL SCHOOL FEES A.Y. 2026/2027 for Students Requiring LANGUAGE SUPPORT," found in the preceding pages of this document. **Please note: should language support be mandated, the student's attendance at school will be contingent upon adherence to the stipulated payment conditions (refer to "Payment Conditions," point 3 on the subsequent page).**
- ☐ Textbooks, handouts and subscriptions to didactic digital resources
- ☐ Teaching material for personal use
- ☐ **Chromebook**(required for Grade3 a.s. 2026/2027)- more information on the type of Chromebook will be provided before the start of the school year

⁴ **Meals not consumed during school absences shall not be refunded or reused.**

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- ☐ **Computer** (required for Grade 6 a.s. 2026/2027)- more information on the type of computer will be provided before the start of the school year
- ☐ Outings and educational visits
- ☐ **School uniforms** - can be purchased exclusively from the external suppliers: **FACTORY ART** and **SPEEDY COPY**. For further details consult
 - ☐ ANNEX D - Uniform Regulations (dress code)
 - ☐ the price lists for the school year 2026/2027 - ANNEX D1 and ANNEX D2
- ☐ Support for pupils with specific educational / behavioral needs

TERMS AND CONDITIONS AS 2026/2027

Payment Conditions:

1. Refunds and reductions for school absences are not granted.
2. Early exits or exemption from school sports activities, granted upon presentation of a medical certificate proving the student's physical impossibility, do not entail any reduction in the school fee (see GENERAL SCHOOL REGULATION for operational indications related to the exemption from physical education).
3. The School will take action to recover any unpaid fees once the period of two months from the deadline for payment of the same has elapsed, subject to an e-mail notice. In the absence of written feedback from the family, it may also be possible to suspend the attendance of the pupil whose administrative position is seriously unsolved as well as refusal to enroll him in the following school year even if already accepted and paid within the terms.
4. In case of delayed or non-payment of the relative fees for the school services provided, both parents will be jointly and severally liable, by virtue of the school enrollment signed by both, unless otherwise agreed to be communicated to the school in writing by both.

General conditions

1. Enrollment / formalized re-enrollment, if parents withdraw their children before the beginning of the school year, disregarding the commitment undertaken, given the need of the School to provide for the correct programming of classes for the following school year , they must pay a sum equal to
 - a. they must pay a sum equal to two months of the school fee due, as a penalty if communication of withdraw from the school is done by the 15th of June;
 - b. they must pay a sum equal to three months of the school fee due if communicated by the 20th of August;

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2. During the school year, parents can withdraw their children from attendance before the end of the year with a notice period of three months. In the absence of such notice, an amount equal to three months will have to be paid as a penalty (50% of the total annual fee of tuition).
3. The School reserves the right to expel pupils who seriously violate the school regulations at any time.
4. By signing this form, the family declares to have read the school regulations published on the School website and to undertake to respect them in every point.
5. The suspension of teaching activities in presence due to force majeure, by decision of the authorities or in any case for reasons not attributable to the school will not entail any reduction in the annual fee, as distance learning will be offered according to the ministerial guidelines and the International Baccalaureate.
6. The calendar of lessons may vary during the school year. This is always in compliance with the mandatory minimum opening days set by the Italian State and the International Baccalaureate. The changes will not lead to a reduction in tuition.
7. If necessary, the school management reserves the right to adopt derogations from the above terms and conditions.

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PAYMENT METHODS

Payments can be made in the following ways:

(1) By BANCOMAT / CREDIT CARD

(2) By NON-TRANSFERABLE BANK CHECK made out to MY SCHOOL SRL

(3) By BANK TRANSFER in favor of MY SCHOOL SRL

_IBAN: IT 21 Q 06230 14500 000043465461; BIC SWIFT: CRPPIT2PXXX

Crédit Agricole, Via A.Diaz (VITERBO)

(4) In cash, up to a maximum of Euro 4,999.99, as established by article 1, paragraph 384 of the 2023 Budget Law.

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